

## MIDDLETON PARISH COUNCIL

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A Meeting of the Parish Council was held on Wednesday 21st July 2004 at 7.30pm in the Village Hall Annex, Cottingham.

Present: Cllrs Allsop (Chair), Ainge, Curtis, Dickens, Freeman, Freestone, Phillipson and Mrs Medwell(Clerk).

1. Apologies for Absence: None

2. Declaration of Interest: None

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3. Minutes: The minutes were duly approved and signed.

Proposed Cllr Freestone

Seconded Cllr Dickens

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4. Matters Arising: None

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### 5. New Councillors:

Cllr Curtis, who was co-opted onto the Parish Council in June, made a declaration of acceptance of office in the presence of Cllrs Allsop, Dickens, Freestone, Freeman and Phillipson.

The Council had received two applications for the vacant position of Parish Councillor. The Council considered these applications and unanimously **agreed** on Mr Ainge. Cllr Ainge was co-opted onto the Council and duly made a declaration of acceptance of office.

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### 6. Meeting Open for Public Participation:

No Comment.

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### 7. Clerks Salary:

The Council reviewed the clerk's salary based on the hours needed to complete the necessary duties. The Council **agreed** to pay 5 hours per week @ £6.50 per hour

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### 8. Traffic- Ashley Road:

Cllr Freestone reported on correspondence with CBC. Nick Gore has responded saying monies have been allocated for our 'gateways' and he is awaiting a site meeting with Atkins. Cllr Freestone to pursue.

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### 9. Village Hall:

a) PWLB Loan – The Clerk brought to the Councils attention the fact that Middleton's name was not on the Conveyance Deed for the land. Cllr Allsop to visit County Records office to look at the minutes.

b) Cllr Allsop discussed the issue of the culvert again and suggested writing a further letter to Chris Mallander to establish exact location. (*Action KA*)

c) Council discussed progress with funding, and the need for an update meeting. Council **agreed** to write to Chris Mallander requested help with funding. (*Action KA*)

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### 10. Planning:

11. Finance:

a) The following cheques were presented for signature and **agreed**:

100851	Viking Direct	62.45
100852	Post Office (Stamps)	28.00
100852	VHMC	9.40
100853	John O'Conner	213.00

b) SUMMARY OF BALANCES

National Savings	7,344.73
Business Reserve	1,612.63
Community Account	6,847.62
Total:	<b><u>15,804.98</u></b>

The Council acknowledged the unusually high capital reserves and **agreed** it may be required to progress the Village Hall budget.

The Clerk presented the Council with the accounts and confirmed they had been prepared in accordance with the requirements of the Accounts and Audit Regulations 1996 for the year ending 31<sup>st</sup> March 2004. The Councillors **approved** the Statement of Assurance and the appropriate documents were signed by the Chairman and Clerk. The necessary documents will now be presented to the internal auditor.

12. Correspondence:

Amongst other correspondence were the following items:

NALC – Update                      NCC – Committee Minutes  
 Minutes – Gretton, Weldon, East Carlton, Cottingham  
 ACRE – Annual Report, AGM  
 CBC – Consultation Paper / Demographics  
 Local Alchemy

13. Forum and Performance Assessment Meetings:

Cllr Allsop gave a brief report on these meetings. The Council expressed their disappointment that such short notice was given of the PA meeting, as they would have liked to have considered their responses at a council meeting prior to this.

14. AOB:

Cllrs Allsop, Phillipson and Dickens had attended a meeting with Cottingham Parish Council regarding the Village Annexe. Cllr Allsop reported that one of the issues raised was the cost of the 'clear-up' from the demise of the football club. This could fall on the Parish. Cllrs Phillipson and Curtis agreed to represent the Parish on the Village Hall Management Committee.

Cllr Dickens commented that the trees on The Hill were a danger and need looking at. Clerk to write to CBC (*action clerk*).

Cllr Phillipson circulated a draft copy of the analysed data collected in Village questionnaire. The Council praised the layout of the data for its ease of reading. Cllr Phillipson said the next requirement is for an action plan to be drawn up by Council to address issues highlighted by data. Cllr Phillipson advised the Council to send a copy of the Village questionnaire to CBC as official evidence of village views.

There being no further business the meeting closed at 9 pm

Minutes to be ratified at the next meeting in September.

Signed.....Chairman      Date.....