

MIDDLETON PARISH COUNCIL

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The Annual Meeting of the Parish Council was held on Tuesday 16th May 2017 at 7.30 pm in the Village Hall Annexe, Cottingham.

Present: Cllrs Brant (Chair), Cole (Vice Chair), Bradshaw, Freeman, Hicks and Thomas, Mrs Medwell (Parish Clerk), County Councillor Naden-Horley and Borough Councillor Rutt.

1. Election of Officers:

The position of Chair was open to all Councillors. Cllr Hicks nominated Cllr Brant and was seconded by Cllr Freeman. Cllr Brant **agreed** to become Chair.

The position of Vice-Chair was opened to all Councillors. Cllr Brant nominated Cllr Cole and was seconded by Cllr Freeman. Cllr Cole **agreed** to become Vice-Chair.

2. Declaration of Acceptance:

The Chair and Vice Chair then duly completed the Declaration of Office, witnessed by the Clerk.

3. Declaration of Interests on Items on the Agenda:

Cllr Bradshaw declared an interest in item 11.

The Council reviewed the members Registers of Interests. At this point there were no changes declared – the Clerk will send the necessary forms to Cllr Bradshaw for review at the next meeting.

4. To Approve Apologies for Absence:

Cllr Cross – Holiday Commitment.

5. Election of Sub Committees:

The Parish Council **agreed** to the following positions:-

- (i) Planning – Cllrs Brant, Cole, Bradshaw and Freeman
- (ii) Highways / Rights of Way / Environment – Cllrs Brant, Hicks and Thomas
- (iii) New Village Hall and Recreational Ground – Cllrs Brant, Cross and Freeman
- (iv) Village Hall Trust – Cllrs Brant and Freeman

6. Minutes: The minutes of the meetings on 18th April 2017 were duly approved and signed by the Chair.

Proposed Cllr Thomas Seconded Cllr Freeman

6. Matters Arising:

The Council noted it was awaiting a response from CBC Environmental Services regarding an extra dog mess bin on Swinglers Path.

7. Meeting Open for Public Participation:

The Chair welcomed the visitors.

The Chair congratulated County Councillor Sandra Naden-Horley on her recent election. County Councillor Naden-Horley introduced herself and stated that she would endeavour to attend all parish meetings where possible and would support the parishes, liaising with the County Council on all rural matters of concern. The Parish Council highlighted the main areas of concern for Middleton as being highways matters and traffic speed and volume.

Borough Cllr Rutt raised the planning application for change of use of the stables on Rockingham Road, Cottingham into a new dwelling. He also offered his support on any

Signed.....Chair

Date.....

discussions regarding the West Corby SUE with the caveat that he could have limited involvement due to constraints on him in terms of conflict of interest.

The Chair thanked the visitors who duly left the meeting at 7.53 pm.

(Meeting closed to the public.)

8. New Village Hall and Recreational Ground:

The Chair informed the Council of the Village Hall Trust AGM on 31st May. She reported that a letter had been sent to Sport England regarding the planning application

9. Highways, Lighting and Rights of Way:

NCC Rights of Way – Audit of Footpaths– Cllrs Brant, Hicks and Thomas and the Clerk **agreed** to carry out the required NCC audit of the parish footpaths in terms of accessibility, signage and popularity of use (*action SB, GH, MT and JM*). The results of this audit will be returned to NCC Rights of Way Team by 1st July.

Lighting Update – Cllr Freeman reported that all lamps were in good working order and that a response was awaited from CBC regarding the electrical repairs to the obelisk in Glover Court. He undertook to chase CBC on this. (*action TF*)

At this point the Chair referred to correspondence from a resident of Main Street regarding a narrowing of the carriageway along Main Street due to cars not parking on the pavement. The Council **agreed** to refer this to NCC Highways for advice (*action JM*).

The Council noted that four letters had been sent to local landowners advising them of restricted access for heavy agricultural vehicles along Main Street at times of the day when street parking is at its most prolific.

10. Orchard and Open Space:

The Council noted that work to clear the culvert bottom and the banks within the fenced area of the culvert in Glover Court had been completed by local gardener and **agreed** a monthly maintenance programme of £60 per month. This will be reviewed after six months.

The Council **agreed** to review the Green Thumb maintenance programme of the Orchard and compare like for like with other contractors (*action JM*).

11. Safety Review of Parish Assets:

Cllr Cole had carried out an inspection of the parish assets and stated that all other were in good order. The Council commended the local decorator for his excellent paint work to the phone box.

12. Defibrillator Project:

The Council noted that BT believed that the electrical supply to the phone box had been cut off by ‘unknown persons’. It was hoped that the Community Heartbeat Trust could influence BT to reconnect the supply at no cost to the parish.

13. Planning:

a) 17/00146/DPA 37 Main Street Replacement Garage and Garden Store

The Council considered this application and made no comment.

b) Appeal APP/02805W/17/3170931 16 Main Street New Dwelling

The Council **agreed** to write to the Planning Inspectorate to re-iterate its previous objections to this application. The Chair will draft and circulate a letter for approval (*action SB*).

Signed.....Chair

Date.....

c) 17/00180/OUT West Corby SUE Planning Consultation

The Chair informed the Council that she had received a large box of documents pertaining to this application. Preliminary discussions of these highlighted concerns on Highways and Infrastructure. The next stage is to arrange a meeting between the parish councils, planning department and developers, to raise a number of questions on the papers prior to a public meeting.

17/00026/LBC 50 Main Street Retrospective Planning Consent for Skylights

The Council noted that this application had been approved.

17/00049/DPA 9 School Hill Raise existing roof, extend over single storey and garage area.

The Council noted that this application had been approved.

14. Finance:

a) The following cheques were presented for signature and unanimously **agreed**:

101395	Ian Arnott – Internal Auditor	110.00
101396	Cottingham VHMC – March Hall Hire	12.00
101397	Clerk – May Salary and Expenses	306.79
101398	Green Thumb – Orchard Maintenance	63.00
101399	Steve Morphy – Grass Cutting	445.00
101400	Cottingham VHMC – April Hall Hire	12.00
101401	Northants ACRE – Training	80.00
101402	Came and Company – Insurance	326.85
101403	Besthost – Domain Name	75.00

Receipts

VAT Refund 165.13

SUMMARY OF BALANCES

National Savings 55,986.22

Business Reserve 166.43

Community Account 7,075.81

Less Allocation for Village Hall 49,590.50

Total: **13,637.96**

b) The Council unanimously **approved** the bank reconciliation which was then duly signed by the Chair.

c) Internal Audit Report:

The Clerk reported that following a successful internal audit, the 2016/7 accounts will be presented to the external auditor. There were no matters raised by the Internal Auditor. The Chair congratulated the Clerk on this outcome.

15. Correspondence:

Amongst other correspondence were the following items, all e-mailed:

Letter from local resident – Horse Riding along Swinglers Path

CBC – Weekly Planning Lists

Signed.....Chair

Date.....

16. Business for next meeting:

Cllrs Freeman and Hicks gave their apologies for the next meeting

There being no further business the meeting closed at 9.05 pm

Minutes to be ratified at the next Parish Council Meeting on Tuesday 20th June 2017

Signed.....Chair

Date.....

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