

The Meeting of the Parish Council was held on Tuesday 16<sup>th</sup> April 2019 at 7.30 pm in the Village Hall Annexe, Cottingham.

Present: Cllrs Cole (Acting Chair), Bradshaw, Freestone, Hicks and Thomas and Mrs Medwell (Parish Clerk).

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1. To Approve Apologies for Absence:

Cllrs Brant and Freeman – Holiday Commitments

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2. Declaration of Interests on Items on the Agenda

There were no declarations of interests.

There were no changes to the members Registers of Interests.

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3. Minutes: The minutes of the meeting on 19<sup>th</sup> March 2019 were duly approved and signed by the Chair.

Proposed Cllr Hicks

Seconded Cllr Freestone

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4. Matters Arising:

**Litter Pick** – The Council noted a successful litter pick. Cllr Hicks suggested that the focus on the next pick should be down Ashley Road.

**Dog Mess Bins** – The Clerk informed the Council that she had reported the overflowing ‘dog mess’ bins at the end of Camsdale Walk, at the end of the culvert in Glover Close and at the entrance to Darescroft to Corby Borough Council and requested information on how often these bins were scheduled to be emptied. These had still not been cleared and no response had been received regarding the schedule. The Clerk will continue to pursue (*action JM*).

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5. Meeting Open for Public Participation:

There were no members of the public present.

(Meeting closed to the public.)

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6. New Village Hall and Recreational Ground:

There was nothing further to report on this item at present.

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7. Orchard and Open Space:

Cllr Cole raised the overgrown trees along the road into Glover Court. The Clerk will contact the contractor responsible for the grounds maintenance to see if these could be cut back (*action JM*).

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8. Highways, Lighting and Rights of Way:

**Damaged Signage** – The Clerk reported that both the damaged lighting bollard at the junction of The Hill with the A427 and the sign, notifying drivers of a sharp bend on The Hill had been reported via Fix My Street. These will be repaired in the next 28 days.

**Lighting** – The Council noted that the light outside 4 Glover Court had still not been fixed. The Clerk will notify Cllr Freeman (*action JM*).

**Harvest Traffic** - The Council **agreed** to write again to local land owners reminding them of the restricted access for large agricultural and harvest vehicles through the village during harvest (*action JM*).

Signed.....Chair

Date.....

**TVAS Ashley Road** – It was noted that the new Vehicle Activated Speed Sign, provided by Hereward Homes, would be erected outside the new development on the Ashley Road later that week.

At this point the Clerk raised the missing bench on the Jurassic Way footpath at the bottom entrance to East Carlton Park. The Clerk will endeavour to find out who had authorised its removal and the new plinth and memorial bench which had been sited there temporarily (*action JM*).

#### 9. Annual Accountability and Governance:

##### **a) Approval of Certificate of Exemption 2018/19**

The Council noted that its neither its gross income nor gross expenditure exceeded £25,000 in the year ending 31<sup>st</sup> March 2019 and therefore **agreed** to certify itself as exempt from a limited assurance review under section 9 of the Local Audit (Smaller Authorities) Regulations 2015.

Proposed Cllr Hicks      Seconded Cllr Bradshaw

The Certificate of Exemption was then duly signed by the Chair and Responsible Financial Officer and will be returned to the External Auditor (*action JM*).

At this point the Clerk informed the Council that the accounts had been successfully presented to the Internal Auditor with no issues raised.

##### **b) Approval of Approval of Annual Governance Statement 2018/19**

The Council considered and **approved** the Annual Governance Statement 2018/19.

Proposed Cllr Bradshaw      Seconded Cllr Hicks

This was duly signed by the Chair and Responsible Financial Officer

##### **c) Approval of Annual Accounting Statement 2018/19**

The Clerk had prepared the 2018/2019 Financial Accounts in accordance with the Accounts and Audit Regulations 2015.

The Council considered and **approved** the Annual Accounting Statement 2018/19.

Proposed Cllr Hicks      Seconded Cllr Cole

This was duly signed by the Chair and Responsible Financial Officer.

#### 10. Safety Review of Parish Assets:

Cllr Cole reported that all were fit for purpose. The Clerk informed the Council that the bench on Main Street, on which the varnish was flaking badly, had been referred on to the contractor responsible its recent maintenance.

#### 11. Local Government Reform:

There was nothing further to report on this item at present.

#### 12. Monthly Crime Report:

The Council referred to the monthly crime statistics as detailed online via Police UK website. There were no crimes reported for March.

All information pertaining to local crime can be found by entering the relevant postcode on [www.police.uk](http://www.police.uk)

#### 13. Planning:

**17/00180/OUT      Outline application for a sustainable urban extension comprising**

Signed.....Chair

Date.....

**4,500 dwellings and associated infrastructure works.**

There was nothing further to report on this item at this stage as there is still no date for its consideration.

14. Finance:

a) The following cheques were presented for signature and unanimously **agreed**:

101522	Clerk – April Salary and Expenses	325.00
101523	VHMC – Hall Hire	24.00
101524	Jamie Bradshaw – Culvert Maintenance	60.00
101525	Steve Morphy – Grass Cutting	440.00

Receipts

None

## SUMMARY OF BALANCES

National Savings	40,840.72
Business Reserve	166.86
Community Account	4,918.86
Less Allocation for Village Hall	35,990.50
Total:	<b>£9,935.94</b>

b) The Council unanimously **approved** the bank reconciliation which was then duly signed by the Chair.

15. Correspondence:

Amongst other correspondence were the following items, all e-mailed:

CBC – Rural Area Forum 21<sup>st</sup> March  
 CBC – Community Governance Review  
 NCALC – eUpdates

16. Business for next meeting:

Annual Meeting of the Parish and Annual Parish Council Meeting

Cllr Cole gave his apologies for the next meeting.

There being no further business the meeting closed at 8.10 pm

Minutes to be ratified at the next Parish Council Meeting on Tuesday 21<sup>st</sup> May 2019

Signed.....Chair

Date.....

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